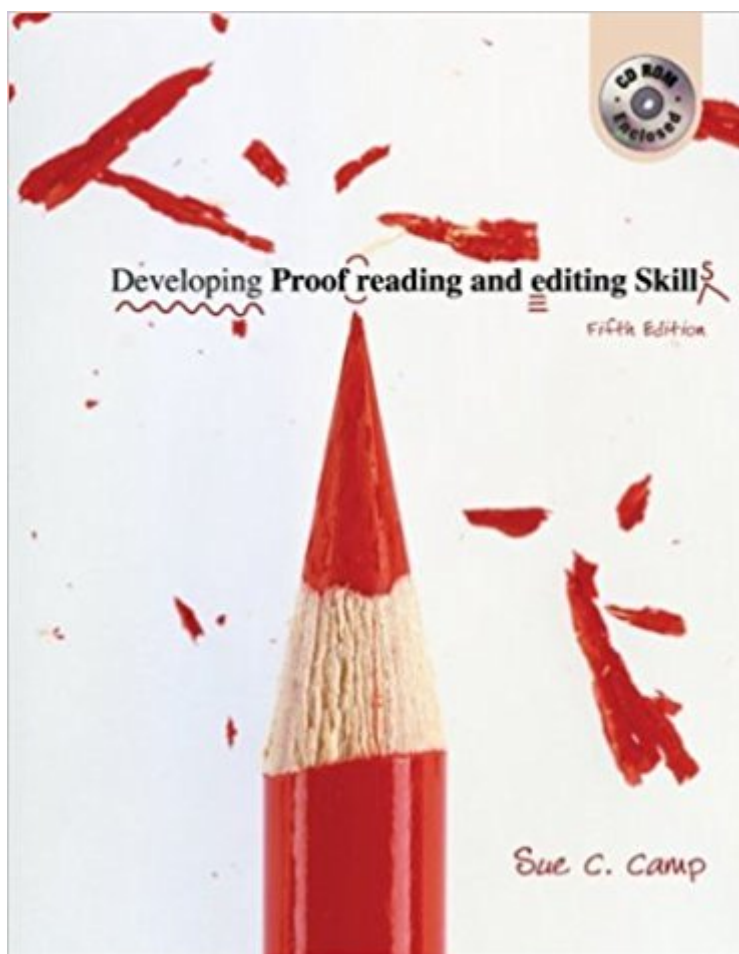


The book was found

Developing Proofreading And Editing Skills W/ Student CD-ROM Package



Synopsis

Developing Proofreading and Editing Skills, 5/e by Camp provides instruction and applications designed to sharpen skills in detecting and correcting errors in written communications including memos, letters, reports, email messages, databases, presentation slides, advertisements, and spreadsheets. The material progresses from easy-to-recognize errors to those more difficult to spot, allowing students to build confidence and skill. Highlights of the 5th edition include a discussion of voice-recognition technology and proofreading and editing, end-of-chapter text applications with two applications in each chapter available on CD-ROM, and a series of seven review modules offering challenging proofreading practice.

Book Information

Paperback: 416 pages

Publisher: McGraw-Hill Education; 5 edition (March 26, 2004)

Language: English

ISBN-10: 0072976551

ISBN-13: 978-0072976557

Product Dimensions: 8 x 0.7 x 10 inches

Shipping Weight: 2 pounds (View shipping rates and policies)

Average Customer Review: 3.6 out of 5 stars 28 customer reviews

Best Sellers Rank: #152,759 in Books (See Top 100 in Books) #56 in Books > Business & Money > Processes & Infrastructure > Office Management #76 in Books > Reference > Writing, Research & Publishing Guides > Writing > Editing #170 in Books > Business & Money > Skills > Business Writing

Customer Reviews

Sue C. Camp (Boiling Springs, NC) is the author or coauthor of a number of popular books on writing and editing, including College English and Communication, Student Edition.

Good learning tool to evaluate your proofreading and editing skills if you get a NEW book with the CD ... great layout in the book. THE BOOK is clearly well-written and has a good design, and layout that is easy to follow! It can provide you with some great hands-on experience! But I have never seen the CD (i.e., I can't evaluate that part). Just keep in mind, that there's a somewhat newer version on that was published in 2010. I was able to find a 2011 teacher's edition elsewhere, so there are newer versions.

the book is written in all through out the book and it did not come with a CD rom. hopefully i do not need the CD for the online class because then it will not be usefull to me at all.

Proofreading and editing marks are taught through a lot of examples and exercise problems. To do all the exercises and application pages took me about 1 hour or less for each chapter. Easy to get through and a great resource for college.

The book was shipped very quick. However, the book's edge was damaged. The accompanied disc was broke beforehand. Find out after opening the package. Can't return because the package was opened.

Easy to read and comprehend. I learned a lot from this textbook. I would like to have the newest edition for my collection. I know have a full understanding of sentence structuring and word meaning.

This book is GREAT!! It has helped me a lot with my basic grammar skills. It explains a lot of basic grammar rules that I didn't even know myself. IT has helped me write better essays for my teachers.

It was missing pages for assignments And had no CD And the title said it came with it. I sent it back and had to but a new book, so as not to fall behind

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